

Owen D. Young Central School

Material Requests

20__ - __

Send to:

Teacher		Grade		Subject Social Studies	
Purchase Order Number:			Budget Code:		
Page Number	Quantity Requested	Product Number	Description	Unit Cost	Total Cost
				subtotal	\$ -
			Shipping & Handling		
				Total	\$ -
Note: The District reserves the right to change the order to consolidate and/or substitute items, unless noted.					

PLEASE NOTE THE SUPPLIERS ESTIMATED SHIPPING AND HANDLING COSTS

Catalog:
Date on Catalog:

Supplier Address:

Telephone Number:

Fax Number: